

Message

**From:** Concur Travel [TravelWizard@concursolutions.com]  
**Sent:** 11/6/2018 2:52:48 PM  
**To:** Glenn, Trey [Glenn.Trey@epa.gov]; Hairston, Brandy [hairston.brandy@epa.gov]  
**Subject:** Concur Itinerary 11/06/2018: CHEROKEE INDIAN VISIT (M69424)  
**Attachments:** BHM-DCA.ics; DCA-AVL.ics; AVL-BHM.ics; Hilton Crystal City.vcf; Fairfield Inn & Suites Cherokee.vcf

Trip Overview

**Trip Name:** Cherokee Indian Visit  
**Start Date:** November 06, 2018  
**End Date:** November 08, 2018  
**Created:** October 23, 2018, ONIS GLENN (Modified: November 06, 2018)  
**Description:** Cherokee Indian Visit  
**Trip Purpose:** P2  
**Agency Record Locator:** M69424  
**Ticket Number(s):** 0017194639204, 0067194639205  
**Passengers:** Onis Glenn  
**Total Estimated Cost:** \$1,518.15 USD  
**Agency Name:** BCD\_EPA

Reservations

Tuesday, November 06, 2018



Flight Birmingham, AL (BHM) to Washington, DC (DCA)

American Airlines 5663

Operated by: PSA AIRLINES AS AMERICAN EAGLE

**Departure: 05:41 PM**

**Seat: 09C (Confirmed)**  
Birmingham Airport (BHM)

**Confirmation: DDPBQF**

Status: Confirmed  
Air Frequent Flyer Number: AA-8V3CB68

**Arrival: 08:52 PM**

Washington D.C. Ronald Reagan National Airport (DCA)

Additional Details

Distance: 652 miles  
Emissions: 280.4 lbs CO<sub>2</sub>  
Cabin: Economy (G)

Remarks

SEAT ASSIGNMENT RESTRICTED TO AIRPORT/ONLINE CHECK-IN.  
FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE  
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.  
PLEASE CHECK WWW.AA.COM



Hilton Crystal City

2399 Jefferson Davis Hwy  
Arlington, Virginia, 22202  
US  
703-418-6800

**Checking In: Tue Nov 6**

Room 1, Days 1, Guests 1

**Confirmation: 3494696862**

Status: Confirmed  
Frequent Guest Number: 401282066

## Checking Out: Wed Nov 7

### Additional Information

Daily Rate: \$181.00 USD

Total Rate: \$181.00 USD

### Room Details

Room Description: RoomDescriptionCodeA0CE0J

### Remarks

CREDIT CARD REQUIRED AT CHECK IN

Wednesday, November 07, 2018



## Flight Washington, DC (DCA) to Atlanta, GA (ATL)

### Delta 844

**Departure: 01:45 PM**

**Seat: 12B (Confirmed)**

Washington D.C. Ronald Reagan National Airport (DCA)

**Confirmation: H6WHOJ**

Status: Confirmed

Air Frequent Flyer Number: DL-2185555261

**Arrival: 03:39 PM**

Atlanta Hartsfield-Jackson Intl Airport (ATL)

### Additional Details

Distance: 546 miles

Emissions: 234.8 lbs CO<sub>2</sub>

Cabin: Economy (S)

*min layover at Atlanta Hartsfield-Jackson Intl Airport (ATL)*

## Flight Atlanta, GA (ATL) to Asheville/Hendersonville, NC (AVL)

### Delta 2192

**Departure: 04:25 PM**

**Seat: 01D (Confirmed)**

Atlanta Hartsfield-Jackson Intl Airport (ATL)

**Confirmation: H6WHOJ**

Status: Confirmed

Air Frequent Flyer Number: DL-2185555261

**Arrival: 05:21 PM**

Asheville/Hendersonville Airport (AVL)

### Additional Details

Distance: 164 miles

Emissions: 86.9 lbs CO<sub>2</sub>

Cabin: First (R)



## Enterprise Car Rental at: Asheville/Hendersonville US (AVL)

Pick-up at: Asheville/Hendersonville US (AVL)

**Pick Up: 05:21 PM Wed Nov 7**

Pick-up at:Asheville/Hendersonville US (AVL)  
Number of Cars:1

**Confirmation: 1047060951COUNT**

Status:Confirmed  
Rate Code:EM1

**Return: 04:00 PM Thu Nov 8**

Returning to:Asheville/Hendersonville US (AVL)

**Additional Details**

Rate: \$17.00 USD daily rate, unlimited miles  
Total Rate: \$32.35 USD

Corporate Discount: FGTDYEP

**Rental Details**

Full-size / Car / Automatic transmission / Air conditioning

**Fairfield Inn & Suites Cherokee**

568 Painttown Rd  
Cherokee, North Carolina, 28719  
US  
828-497-0400

**Checking In: Wed Nov 7**

Room 1, Days 1, Guests 1

**Confirmation: 82671944**

Status:Confirmed  
Frequent Guest Number:026530576

**Checking Out: Thu Nov 8****Additional Information**

Daily Rate: \$94.00 USD

Total Rate: \$94.00 USD

**Room Details**

Room Description: RoomDescriptionCodeGOVB00

**Remarks**

CREDIT CARD REQUIRED AT CHECK IN

Thursday, November 08, 2018

**Flight Asheville/Hendersonville, NC (AVL) to Atlanta, GA (ATL)****Delta 3781**

Operated by: SKYWEST DBA DELTA CONNECTION

**Departure: 04:00 PM**

**Seat:12A (Confirmed)**  
Asheville/Hendersonville Airport (AVL)

**Confirmation: H6WHOJ**

Status: Confirmed  
Air Frequent Flyer Number:DL-2185555261

**Arrival: 05:10 PM**

Atlanta Hartsfield-Jackson Intl Airport (ATL)

**Additional Details**

Distance: 164 miles  
Emissions: 86.9 lbs CO<sub>2</sub>  
Cabin: Economy (Y)

**Remarks**

AN AISLE SEAT IS NOT AVAILABLE.

WE WILL CONTINUE TO MONITOR UNTIL DEPARTURE.

or, 50 min layover at Atlanta Hartsfield-Jackson Intl Airport (ATL)

## Flight Atlanta, GA (ATL) to Birmingham, AL (BHM)

### Delta 975

#### Departure: 07:00 PM

Seat:20C (Confirmed)

Atlanta Hartsfield-Jackson Intl Airport (ATL)

#### Confirmation: H6WHOJ

Status: Confirmed

Air Frequent Flyer Number:DL-2185555261

#### Arrival: 06:53 PM

Birmingham Airport (BHM)

#### Additional Details

Distance: 134 miles

Emissions: 71.0 lbs CO<sub>2</sub>

Cabin: Economy (Y)

## Total Estimated Cost

### Air

Ticket Number: 0017194639204: \$211.16 USD

Taxes and fees: \$30.04 USD

Ticket Number: 0067194639205: \$867.91 USD

Taxes and fees: \$101.69 USD

Air Total Price: \$1,210.80 USD

Hotel: \$275.00 USD

Car: \$32.35 USD

**Total Estimated Cost: \$1,518.15 USD**

On-line Check-in

### American Check-in

You can check-in on-line up to **24** hours before your flight. You may print your boarding pass at your home or office to avoid ticket counters and kiosks and go right to security. Click the Check-in button to find out more.

Confirmation:DDPBQF

### Delta Check-in

You can check-in on-line up to **24** hours before your flight. You may print your boarding pass at your home or office to avoid ticket counters and kiosks and go right to security. Click the Check-in button to find out more.

Confirmation:H6WHOJ

## Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-866-964-1346  
FOR OUTSIDE THE US CALL COLLECT 770-829-2609  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-866-964-1346 TO ACCESS TRAVEL  
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DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.  
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AIRFARES ARE ONLY GUARANTEED UPON TICKET ISSUANCE.  
THIS IS A NEGOTIATED FARE VALID ONLY ON BOOKED CARRIER.  
AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.  
SEATING RESTRICTED TO AIRPORT CHECK IN ONLY  
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.  
PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

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